

Boards and Committees

January 14th, 2008

Every HCC member must serve on one board. Members may be on as many ad hoc committees as they wish in addition to being on 1 city board.

- 1) Members must attend the meetings if the HCC has a voting position. If someone is unable to attend, he or she needs to find someone else to attend in his or her place. In many instances, members may give a “proxy” vote even if they are not the usual HCC representative. If the board position does not vote, the HCC representative must serve as a useful liaison between the board, the city, and the HCC. This may require attending the meetings or it may simply require following the minutes of the meeting and being available for contact.
- 2) Within seven days or less of attending *each* meeting, members are expected to write a summary of 300 words or less and e mail it to Martha or Robyn. The report should include the general workings of the board and any action issues.
- 3) You may serve on as many boards as you would like.
- 4) Each member is expected to attend at least one commission meeting every year and report recent HCC activities.
- 5) Each member is expected to be active in his or her district.

We will begin making a condensed report of all the board summaries to be distributed prior to each HCC meeting. If there is an action item to report, we will ask that people notify the HCC ASAP. This item may be brought up as new business at the next HCC meeting if there is not enough time to get it onto the agenda. There will be time at the monthly meeting to discuss anything from the boards summary.

Involvement on boards allows HCC members to become more educated about how the city government works and the HCC’s role.